



BLOOD BANK OF ALASKA, INC.
4000 LAUREL STREET ANCHORAGE, ALASKA 99508-5333

(907) 222-5600
(907) 563-1371 FAX

Vacancy Announcement

DATE: January 8, 2010
TO: All Qualified Applicants
FROM: Human Resources
RE: Phlebotomists – 3 Positions
CLOSING DATE: Open Until Filled

This is a recruitment for Donor Services Technicians (Phlebotomists) with the Blood Bank of Alaska located in Anchorage. These are full time, benefit eligible positions working variable hours with potential for scheduling at the main center, on mobile teams or other sites as needed.

MINIMUM QUALIFICATIONS: High School Diploma or GED. Must have a related certification to include one of the following: National Phlebotomy Certification, Certified Medical Assistant, Certified Nursing Assistant, Emergency Medical Technician. Other certifications will be evaluated on an individual basis. Prior military/blood banking/other experience may be substituted for certification. Must have CPR certification. Prior experience performing phlebotomy in a fast paced environment strongly preferred. Represent the Blood Bank of Alaska in a professional manner at all times.

MINIMUM REQUIREMENTS: Register potential blood donors; review Donor History Forms, evaluate donors medical history for suitability as a blood donor. Take vital signs; perform finger stick for hematocrit. Perform confidential interview with donors; ensure donor has read and understands the pre-post donation instructions and AIDS information sheet. Perform daily, monthly and quarterly quality control procedures per standard operating procedures. Select and appropriately label blood donation bag system according to the type of donation; label specimen tubes with required identifying labels; collect blood from the donor, observing for any adverse reaction; treat adverse reaction per SOP if one should occur.

PHYSICAL DEMANDS: Requires good general health. May be required to stand for long periods of time while performing duties. Will be required to work an irregular schedule with the possibility of being scheduled any day of the week Sunday through Saturday, with some long hours on occasion. Some overnight travel will be required with potential for being out of town multiple days at a time.

WORKING CONDITIONS: Potential hazard due to exposure to blood or other potentially infectious materials. The Blood Bank of Alaska follows OSHA Bloodborne Pathogens Standards in the workplace.



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**ALL INTERESTED PERSONS ARE ENCOURAGED TO SUBMIT A COMPLETED
EMPLOYMENT APPLICATION TO THE BLOOD BANK OF ALASKA, HUMAN RESOURCES**

OFFICE, 4000 LAUREL STREET, ANCHORAGE, AK FAX 222-5683.

www.bloodbankofalaska.org

Blood Bank of Alaska is an Equal Opportunity Employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age or disability. We assure you that your opportunity for employment with the Blood Bank of Alaska depends solely on your qualifications.